

**WERRINGTON AREA FORUM
EXTRAORDINARY MEETING: MONDAY 14TH SEPTEMBER 2020**

LEGAL POSITION

On 12th August 2020, a letter from the Ministry of Housing, Communities and Local Councils recommended that all local council meetings continued to meet virtually. Regulations which came into force of April removed the need for Local Council Annual General Meetings but counts still need to be approved. Regulations from 8th September do not allow more than 6 people to meet. With this information it was agreed to hold this Extraordinary Meeting remotely. Due notice of this meeting was given in July's Spotlight and on the library notice board.

MEMBERSHIP AND OFFICIALS: EXTENSION OF TERMS OF OFFICE

Chair: Vince Moon

Secretary: Sally Weald

Treasurer: Geoff Smith

Steering group: The above, Roy Beard, Charlotte Dew

Two members have resigned from the Steering Group so more people are encouraged to join this group. There are no new members to be appointed to the Forum.

REPORT April 2019 to March 2020

The Forum has met four times with an average of 15 members at each meeting. In addition a further 14 residents have attended as visitors over the last 12 months

The Steering group has met four times with 4 residents attending as visitors over the last 12 months

There have been two resignations from the Forum leaving 29 members. There is an additional mailing list of 127 people.

In October the Neighbourhood Plan was delivered to the 5500 houses in the designated area reaching over 12,000 residents. Thank you to the Spotlight deliverers and those other volunteers who helped. Copies were available at the Village Centre, Library and were sent to the Community Centres, Doctors surgeries, care homes and hairdressers. The Neighbourhood Plan was also available electronically and encouragement was made for its completion online. Nearly 1,000 responses were received. A separate young resident's questionnaire was made available online and hard copies were sent into schools and nurseries. A visit was made to the Werrington Cubs, Werrington Brownies and Hodgson Guides. A special mention to William Law who got a whole year group to respond. Over 100 responses were received which included drawings. Alongside this, a painted pebble project took place and over 200 stones were 'released' into Werrington to promote the Neighbourhood Plan.

Many residents visited the carnival stand and gave feedback with over a hundred postcards and leaflets handed out. The stand also went to Werrington Show and drop in event held at the Library. Visits were made to the Local History Group, WI, Community Association, elderly social groups. A full report on the community work can be found on the website.

The final pot of government money has been received - the bulk of which will be used to support the work of Consultants in preparing the formal documentation.

Unfortunately the lock down, a host of other commitment pressing on group members and loss of members has detracted from the work over the summer. But work is now progressing to present all the information in a wide selection of documents for the consultant to review.

Unfortunately the consultant Mark, who made two presentations to the Forum, has now left ACRE but Natalie who has done all the report writing still remains and it is proposed to keep her as the primary consultant for the time being.

The following evidence files have been completed: Policy Review, Statistical Review, Open Space Assessment, Protected View Assessment, a basic summary of findings of the Neighbourhood Plan Questionnaire, Community Engagement Summary. The biggest project the Community Character Assessment has largely been done but is still to be finalised. These documents will be sent to our consultants in the Autumn for analysis.

ACCOUNTS SUMMARY

**WERRINGTON AREA FORUM FINANCE RECORD
SUMMARY 2019-21**

**TRANCHES 1-3
(WNC CHEQUES ISSUED)**

CHEQUE Number	CASH PAID	DATE ISSUED	PAYMENT DESCRIPTION (BRIEF)	AMOUNT £ p	RUNNING TOTAL	RECEIVED FROM WCA
TR 1			INCOME OPENING BALANCE (TR1)	580 . 90	TRANCHE 1	30-03-19
443	n/a	06-03	WCA CARNIVAL STALL	30 . 00	550 . 90	
444	n/a	03-04	MILL HOUSE STUDIOS	50 . 00	500 . 90	
445	n/a	03-04	CAMBS ACRE - FEE No.1	480 . 00	20 . 90	
n/a	YES	10 -08	MEETING REFRESHMENTS [SW]	3 . 10	17 . 80	
n/a	YES	10 -08	MEETING REFRESHMENTS [GR5]	17 . 80	NIL	
			CLOSING BALANCE (TR1)		NIL	
TR 2	BANK TRANSFER	12-06	INCOME OPENING BALANCE (TR2)	7,687 . 00	TRANCHE 2	TR 2
447	n/a	21-06	twenty8design POSTCARDS + BANNER	86 . 00	7,601 . 00	Invoice sent
447	n/a	21-06	go displays - DISPLAY BOARDS	280 . 80	7,320 . 20	Invoice sent
n/a	BANK TRANSFER	29-07	WCA REPAYMENT TO WNC	366 . 80	n/a	29-07-19
452	n/a	27-10	A4 PAPER £16.65 ENVELOPES £6.28 GIFT VOUCHERS £5.80 POSTAGE £1.50 PRINTER INKS £47.42 SURVEY MONKEY RENEWALS : SEPTEMBER £99 + OCTOBER £99	275 . 65	7,044 . 55	Invoice sent
n/a	BANK TRANSFER	05-11	WCA REPAYMENT TO WNC	275 . 65	n/a	05-11-19
453	n/a	04-12	SURVEY MONKEY RENEWAL : NOVEMBER £99 GIFT VOUCHERS £11.30 POSTAGE £12.20	122 . 50	6,922 . 05	Invoice sent
n/a	BANK TRANSFER	06-12	WCA REPAYMENT TO WNC	122 . 50	n/a	06-12-19
2020	n/a	28-03	MILL HOUSE STUDIOS *	50 . 00	6,872 . 05	* To WCA (Jackie Sidney) by email for payment direct
-	n/a	28-03	WCA CARNIVAL STALL FEE *	30 . 00	6,842 . 05	
-	n/a	28-03	CAMBS ACRE - FEE No.2 *	2,640 . 00	4,202 . 05	
		28 -03	CLOSING BALANCE (TR2)	3,484 . 95	4,202 . 05 *	* PAID BACK BY THE WCA
					NIL *	
TR 3	BANK TRANSFER	26-05	INCOME OPENING BALANCE (TR3)	4,926 . 00	TRANCHE 3	TR 3
			BALANCE CARRIED OVER			